Monthly meeting: June

**Dial-in-number: 1-888-742-5095**

**Conference code: 5742730470**

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| Minutes | | June 14, 2018  9:00 – 10:30 am |  | SAINT PAUL –  RAMSEY PLATO BUILDING ([map](https://www.google.com/maps/place/90+Plato+Blvd+W,+St+Paul,+MN+55107/@44.9359441,-93.09294,17z/data=!3m1!4b1!4m5!3m4!1s0x87f7d536e006d1bd:0x5aee625c916213be!8m2!3d44.9359403!4d-93.0907513http:/binged.it/1sHvP1X))  Public Health (2nd floor) – “The Bluffs” |
| Facilitator | Melanie | | | |
| Note taker | Jenny | | | |
| Attendees | **Allina Health**: ☐ Deb M. ☐ Christy D.  **Anoka County Public Health:**  x Justin N.  **Bloomington Public Health**: x Cindy J.  **Children’s Hospitals and Clinics:** ☐ Anna Y. ☐ Kelly W.  **Dakota County Public Health Department**: x Melanie C.  **Fairview Health Services**: x Jenny M. x Megan C.  **HealthPartners**: x DeDee V.  **Hennepin County Human Services & Public Health Dept:** ☐ David J. x Amy L.  **Hennepin County Medical Center:** ☐ Amy H.  **Minneapolis Department of Health:**  x Kevin H.  **Minnesota Hospital Association:** ☐ Kristin L.  **St. Paul – Ramsey County Public Health**: x SuzAnn S.  **Washington Public Health & Environment:** ☐ Tommi G.  **Roger Meyer Consulting:** x Melissa M. ☐ Roger M. | | | |

## **Agenda topics**

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| 9:00am (5 min) | **Welcome/ Introductions** | All |

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| Discussion | New member – Kevin Huang from City of Minneapolis  Tommi Godwin – leaving Washington County for a new job at St. Paul-Ramsey County as a Planning Manager  Minnesota Area Agency on Agency – DeDee shared that they have a new report from listening sessions with people with dementia.  Healthy Minnesota Partnership met to talk about indicators. | | |
| Action items | | Person responsible | Deadline |
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| 9:10am (10 min) | **East Metro Health Assessment Collaborative – update** | TOMMI |

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| Discussion | Met 5/22, next meeting 6/26. Lakeview shared data on community engagement. Learned about a new data source from U of M on Minnesota food shelf recipients that will be available at a county level. Group plans to start looking at shared methodologies for prioritization. | | |
| Action items | | Person responsible | Deadline |
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| 9:20am (20 min) | **Follow-Up Items** | MELANIE |

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| Discussion | No Steering Committee this month, replaced by the All-Member meeting. Melissa has rough notes on All-Member meeting that will be shared at the next meeting. Approximately 60 attendees.  Melissa will also be working on improving the usability of the website. We could add a link to the website on our agendas to help people remember to go there. Melissa has the ability to do content management. Webmaster currently has to upload documents, but we may be able to transition that at a later date. Melissa will check with the webmaster about whether we can send messages from the website.  There is an issue with members receiving messages from Melissa through Constant Contact. People may need to talk to their IT departments about allowing messages from Constant Contact.  CACI evaluation work – Melissa, Deb, and Amy met with them to discuss the instruments for their pre- and post-surveys for evaluation of Mental Health Month. There were some revisions made and it was distributed at the All-Member Meeting as a paper survey. There will also be an email with an online link for all members soon. This was based on feedback that they have had difficulty capturing reach for their activities.  Next joint AAC/CACI meeting discussion items – community advisory/engagement function (also came up at the All-Member meeting discussions) | | |
| Action items | | Person responsible | Deadline |
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| 9:50am (30 min) | **Workplan Discussion** | All |

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| Discussion | Community Engagement workgroup – nothing additional from the East Metro Collaborative update  Evaluate Data Indicators workgroup – work is largely related to the use of the CCH Indicators and feedback that will result from that. Fairview mentioned that they are having to make some adjustments for non-Metro area hospitals, because they don’t have SHAPE data for those communities. Others indicated that they are using the indicators in their assessments.  Tools for Success workgroup – Justin shared a list of tools they have identified for community engagement and prioritization. Amy also has a student who will be researching more about prioritization. Kaiser Permanente has tools online.  Jenny mentioned that the IRS is doing desk audits and they need to be more careful about definition of community and how you solicit community input. Jenny will ask their tax accountant to come to a future meeting to talk about what he is seeing. Melanie also said she would share a presentation on Public Health Accreditation. Health plans don’t have to do an assessment. They submit a collaboration plan every 5 years to MDH and base it on the health priorities from local public health departments. This would be a good idea for a joint AAC/CACI meeting.  AAC Administrative Support workgroup – moving forward with our next joint AAC/CACI meeting.  Cindy asked if there is going to be any follow-up to the Forces of Change event. Many of us are using the data in our assessments. We should include this in our discussion about community engagement with CACI. Bloomington and Minneapolis are hearing interest from participants in continuing to get together. | | |
| Action items | | Person responsible | Deadline |
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| 10:20 (25 min) | **Other Items, Review Actions, Adjourn** | All |

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| Discussion | Amy talked about Hennepin County’s Zero Suicide Project. Hennepin County applied to be part of the Zero Suicide Project, a 5-year grant, which is a specific approach that implements several steps to reduce suicides. There are 16 grantees and Hennepin is the only agency in the Metro region that is participating. MDH is supporting all grantees. The steps are organization level changes. | | |
| Action items | | Person responsible | Deadline |
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